

**Department of Electrical Engineering  
Guru Jambheshwar University of Science & Technology, Hisar**

**Press Notice**

It is submitted the Department of Electrical Engineering, Guru Jambheshwar University of Science and Technology, Hisar invites on line bids for purchase of below mentioned item on prescribed forms through GEM Portal.

Sr. No.	Name of item(s)	Estimated cost	Start Date and time of Bid preparation & submission	Expiry Date and time of Bid preparation & submission	Bid Number
1.	Project Laboratory	4.95 Lacs	09-12-21	30-12-21 at 04:00 pm	GEM/2021/B/1748292

Annexure "B"

**GURU JAMBHESHWAR UNIVERSITY OF SCIENCE & TECHNOLOGY, HISAR  
125001**

**Invitation for Quotations for supply of goods**

No. EE-555

Date: 09-12-21

To

Supplier Firm through GEM Portal  
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**Subject: Invitation for quotation for supply of Computers for the Development of Project Laboratory in EE Department.**

Dear Sir (s),

You are invited to submit your most competitive quotation for the following equipment (s) as per the attached Terms and Conditions of purchase at GJUS&T, Hisar. The list of items is as follows:

S. No.	Description of the items with Technical Specifications	Quantity
1.	<b>Computer Desktop</b> <b>Specifications:</b> Intel Core i3 10 <sup>th</sup> Generation Processor, RAM: 4 GB & 4 GB Additional, HDD: 1 TB, LED Screen: 18.5 Inch, Wired Keyboard & Mouse, Window 10 home, MS Office home <b>Computer Make: HP/Dell</b>	12
2.	<b>UPS</b> <b>Make: Microtek/Luminous</b> <b>Specifications: 1 KVA, Double Battery</b>	12
3.	<b>Head Phones</b> <b>Make: Logitech/HP/iball</b> <b>Specifications:</b> Wired having noise cancellation, Microphone Rotation: 180 Degree, Stereo Sound, Frequency response (Microphone): 100Hz - 16kHz, Audio Jack Connection: 3.5-mm; Sensitivity (headphone): 100dB +/-3dB, Sensitivity (microphone): -58dBV/ $\mu$ Bar, -38dBV/Pa +/-4dB	12
4.	<b>Web Cam</b> <b>Make: Logitech/HP/iball</b> <b>Specifications:</b> USB Connectivity, Video Capture Resolution 720p, Image Capture Speed: 30 fps, Lense: 60 degree field view	12

The quotation must be provided on your letter head accompanied with relevant information/catalogue of the equipment to be supplied. The Terms and Conditions document attached herewith must be submitted along with the quotation and must be signed and stamped by the authorized person



of the quoting firm.

**Address:** The Chairman, Department of Electrical Engineering  
Teaching Block-7, Ground Floor,  
Guru Jambheshwar University of Science and Technology,  
Hisar (Haryana)-125001

*Mishra*  
09/12/21

Chairperson (EE)

Chairperson  
Deptt. of Electrical Engineering  
GJUS&T, HISAR-125001

**Terms and Conditions**

**1. QUOTATION SIGNING:-**

The quotations must be signed by authorized signatory of the bidding firm/company on each page, along with seal of the firm/company, as the case may be.

**2. Conditional Quotation:-**

Conditional quotations are not acceptable. Hence the supplier is advised neither to alter the specifications nor to mention anything on the quotation form, except cost, signature with seal, otherwise the quotation will not be considered.

**3. Delivery Destination:-**

The quotations should be quoted as FOR GJUS&T, Hisar. The transit insurance and freight charges etc, if any, needs to be mentioned separately of the basic/ex-works price of the quoted item.

**4. Delivery Acceptance:-**

The delivery of the material will be handed over to the authorized official of the concerned indenting Department/Office. However, the goods will be deemed accepted subject to the approval by the inspection committee of GJUS&T, Hisar. In case of rejection of the consignment, the supplier should immediately remove the consignment from the university premises within seven working days, failing which it will remain there at the risk and responsibility of the supplier and university will not be responsible for any kind of liability in this regard.

**5. Delivery Period: -**

The supply is to be made within 45 days of the date of dispatch of the supply order. However, in case of imported goods this time limit will be 90 days.

**6. Delivery Period Extension:-**

The supply order(s) shall be executed within the time specified in this regard. However, in case of force Majure / reasons beyond control of the supplier, he may make a written request to the Vice-Chancellor for grant of extension for delivery period. The written request in this regard should clearly spell out such reason.

The ViceChancellor, if he/she is satisfied with such reasons and further if the requested extension will not be detrimental to the interests of the university, may grant extension for a reasonable period for delivery of the goods. The supplier would be required to indemnify the university against any loss on account of downfall of the price during the extended period.

**7. Penalty for delayed supply:-**

In the event of the delayed supply, if accepted, the Registrar will be competent to impose penalty @ 1% per day of the purchase order, provided that the entire amount of penalty shall not exceed 10% of the total amount of purchase order. The supply will be deemed to be complete on the day when 100 % supply is handed over to the indenter (in case of supply in installments) and its installation is done. An appeal

against these orders shall, however, lie to the Vice Chancellor whose decision shall be final.

**8. Rejection of incomplete Quotations:-**

Incomplete quotations such as unsigned quotations, late submitted quotation, conditional quotation, quotation not confirming to the eligibility criteria and Technical specification or with any vague term such as 'Extra as applicable', will be considered as rejected.

**9. Quantity Variation:-**

The quantity shall be subject to increase or decrease as the case may be.

**10. Manual/literature:-**

The detailed literature/catalogue of the quoted instrument and its accessories should also be attached with the quotation. The specifications claimed by the firm should be clearly mentioned in the literature/catalogue also. Its manual should also be supplied with the equipment.

**11. Taxation:-**

GST/Custom duty etc. indicating the rate of taxes, should be quoted independent of the ex- works price of the item and it will be paid as applicable under Government rules, if so quoted by the Supplier in the quotation, subject to the certificate in the bill as follows.

“Certified that the GST/Custom duty charged in this bill is leviable under Government Rules”.

In the absence of any indication to taxation by the supplier, it is to be assumed that the price quoted includes tax elements and no claim for the taxes or statutory variations thereon should be entertained after opening of quotation.

However, wherever exemption from GST/custom duty is applicable, the university will provide the exemption certificate; along with supply/purchase order itself. In case of imported goods the custom clearance is to be arranged by the supplier at his own level. Charges, if any, in this regard, however, need to be mentioned accordingly in the quotation itself. University will provide necessary documents for this purpose. In case the quotation is silent with regard to taxation and clearance charges etc, no such charges will be paid by the university.

**12. Right to Bid rejection:-**

The University reserves the right to reject any or all offers at any stage without assigning any reason.

**13. Packaging of Consignment:-**

The material should be packed in a strong case so as to avoid any damage, theft or pilferage in the transit, in which case the responsibility shall be that of the supplier.

**14. Warranty:-**

The warranty should not be less than 12 months from the date of successful installation of the equipment.

**15. Performance Warranty:-**

The successful bidders will be required to submit a performance warranty in the form of bank guarantee equal to 10% of the purchase order for the warranty period of the equipments for equipments/goods above Rs.5,00,000/- from the date of successful installation. After receiving the 10% PBG, the EMD, if any, may be released/returned to the firm by the intender of the department/office of university through Account Branch.

**16. Payment:-**

The payment will be made within 30 working days of the successful installation and its inspection and further after the on-site training imparted, if it is the requirement of the quotation.

**17. Currency:-**

The rates be quoted in Indian Rupee (INR). However, in case of imported item it may be quoted in foreign currency where in the date of opening of quotation will be taken as the conversion date for bid evaluation and comparison purpose.

**18. Schedule:-**

The quotation floating date is 09 December, 2021. The quotation should upload to the GEM Portal on or before the last date mentioned on GEM Portal. The quotation will be opened on the next working day at 03:00 PM. in the office of the Chairperson EE. Quotation received after the mentioned date and time will not be considered.

**19. Arbitration:-**

In case of any dispute both the parties will be bounded by the decision of the Vice Chancellor, GJUS&T, Hisar, as the arbitrator.

**20. Jurisdiction:-**

All disputes shall be subject to Hisar jurisdiction.

Chairperson/Intender

The terms & conditions of quotation have been read and I/We certify that I/We clearly understand the same and undertake for its compliance

Place: -----

Dated: -----

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Signature of authorized representative of the  
bidding firm/company with seal.  
(Affix Rubber Stamp of the firm)