

**Faculty of Engineering & Technology,  
Department of Food Tech.,  
Guru Jambheshwar University of Science & Technology, Hisar, Haryana,-  
125001**

**INVITATION LETTER**

Package Code: TEQIP-III/2020/HR/fetg/49

Package Name: Quality Analysis Lab

Current Date: 04-Mar-2020

Method: Shopping Goods

To,

**Sub: INVITATION LETTER FOR Quality Analysis Lab**

Dear Sir,

1. You are invited to submit your most competitive quotation for the following goods with item wise detailed specifications given at Annexure I,

Sr. No	Item Name	Quantity	Place of Delivery	Installation Requirement (if any)
1	Viscometer	1	Deptt. of Food Tech., Guru Jambheshwar University of Sc. & Tech., Hisar	Installation to be done by the supplier.

2. Government of India has received a credit from the International Development Association (IDA) towards the cost of the **Technical Education Quality Improvement Programme [TEQIP]-Phase III** Project and intends to apply part of the proceeds of this credit to eligible payments under the contract for which this invitation for quotations is issued.

**3. Quotation**

- 3.1 The contract shall be for the full quantity as described above.
  - 3.2 Corrections, if any, shall be made by crossing out, initialling, dating and re writing.
  - 3.3 All duties and other levies payable by the supplier under the contract shall be included in the unit Price.
  - 3.4 Applicable taxes shall be quoted separately for all items.
  - 3.5 The prices quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
  - 3.6 The Prices should be quoted in Indian Rupees only.
4. Each bidder shall submit only one quotation.
  5. Quotation shall remain valid for a period not less than **90**days after the last date of quotation submission.
  6. Evaluation of Quotations: The Purchaser will evaluate and compare the quotations determined to be Substantially responsive i.e. which
    - 6.1 are properly signed; and
    - 6.2 Confirm to the terms and conditions, and specifications.
  7. The Quotations would be evaluated for all items together.
  8. Award of contract The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.
    - 8.1 Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of Contract.

8.2 The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be Incorporated in the purchase order.

9. Payment shall be made in Indian Rupees as follows:

Payment Description	Expected Delivery Period (in Days)	Payment Percentage
Satisfactory Acceptance	90	100

10. Liquidated Damages will be applied as per the below:  
Liquidated Damages Per Day Min %: 0.10  
Liquidated Damages Max %: 10
11. All supplied items are under warranty of **12** months from the date of successful acceptance of items and AMC/Others is **NA**.
12. You are requested to provide your offer latest by **15:00** hours on **26-Mar-2020**.
13. Detailed specifications of the items are at Annexure I.
14. Training Clause (if any) **Yes**
15. Testing/Installation Clause (if any) **Installation will be done by the supplier**
16. Performance Security shall be applicable: **10%**
17. **The bidder should be OEM/Authorised Dealer. A certificate in this regard must be attached with the quotation.**
18. Information brochures/ Product catalogue, if any must be accompanied with the quotation clearly indicating the model quoted for.
19. Sealed quotation to be submitted/ delivered at the address mentioned below,  
**Faculty of Engineering & Technology, Department of Food Tech., Guru Jambheshwar University of Science & Technology, Hisar, Haryana,-125001**
20. We look forward to receiving your quotation and thank you for your interest in this project.

(Authorized Signatory)  
Name & Designation

## Annexure I

Sr. No	Item Name	Specifications
1	Viscometer	<p>Instrument should have 5 inch colour touch screen display which supports multiple languages. Displayed info must include: viscosity (cP/mPa•s), temperature (°C/°F), shear rate/stress, % torque, spindle/speed, step program status. Built-In options include timed tests, data averaging, programmable QC limits/alarms, customizable speed/spindle lists, on screen data comparison. USB PC interface provides optional computer control and automatic data gathering capability through RheocalcT Software. User instructions with multi-step test protocols can be created using the new Program Generator Software and uploaded through a USB Flash Drive. Front-facing bubble level for convenient viewing Built-in temperature probe having sensing range -100 °C to 300 °C The spindle should rotate at the speed of 0.1-200 rpm having choices of 200 rotational speeds. Viscosity Range: 15 cP to 6 M cP Accuracy of ±1.0% of range with displayed test data. Repeatability should be minimum of ±0.2% Additional NIST traceable viscosity standards having 12500 cps &amp; 30000 cps for calibration. The assembly should be connected to controlled circulating water bath that can be maintained at different range of temperature. Instrument should be supplied with Helipath Stand, with a special T-bar type spindle, will permit viscosity/consistency measurements having characteristics similar to paste, putty, cream, gelatin, or wax. Instrument should be supplied with UL adaptor &amp; Water bath of 5 lit capacity (temp. -10°C to +100°C with accuracy ± 0.3 °C) with inbuilt compressor and pump (flow rate 12 ± 0.5 lit/min) Instrument should have EZ-Lock spindle couple, this option allows spindles to be quickly attached and removed, and may also help prevent against damage that can occur from frequent spindle changes or multiple users. Software should be easy to use, ease to gather, save analyze to print data. It should also provide graphical representation of data. Spindle set (1-7 or 1-5): 1 box Catalogue of the model of instrument to be supplied should be attached with the quotation for verification of specifications. Catalogue of the water bath should be attached for verification of specifications.</p>

**FORMAT FOR QUOTATION SUBMISSION**  
(In letterhead of the supplier with seal)

Date: \_\_\_\_\_

To: \_\_\_\_\_  
\_\_\_\_\_

Sl. No.	Description of goods \ (with full Specifications)	Qty.	Unit	Quoted Unit rate in Rs. (Including Ex-Factory price, excise duty, packing and forwarding, transportation, insurance, other local costs incidental to delivery and warranty/ guaranty commitments)	Total Price (A)	Sales tax and other taxes payable	
						In %	In figures (B)
<b>Total Cost</b>							

Gross Total Cost (A+B): Rs. \_\_\_\_\_

We agree to supply the above goods in accordance with the technical specifications for a total contract price of Rs. \_\_\_\_\_ (Amount in figures) (Rupees \_\_\_\_\_ amount in words) within the period specified in the Invitation for Quotations.

We confirm that the normal commercial warranty/ guarantee of \_\_\_\_\_ months shall apply to the offered items and we also confirm to agree with terms and conditions as mentioned in the Invitation Letter.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

Signature of Supplier

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact No. \_\_\_\_\_