

TENDER NOTICE FOR EQUIPMENTS

DEPARTMENT OF PHARMACEUTICAL SCIENCES GURU JAMBHESHWAR, UNIVERSITY OF SCIENCE & TECHNOLOGY, HISAR-125001, HARYANA

(Phone: 01662-263580)

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GURU JAMBHESHWAR UNIVERSITY OF SCIENCE & TECHNOLOGY, HISAR
TENDER NOTICE

Sealed tenders are invited from reputed manufactures/suppliers for supply of following equipments required for the following Departments:-

| S.No | Name of the Dept. | Equipments |
|------|------------------------------------------------------------|----------------------------------------------|
| 1 | Dept. of Pharmaceutical Sciences (Under UGC-SAP Scheme) | Tablet Punching Machine (08 Stations) |

The detailed specifications can be obtained from the concerned department on payment of Rs. 300/- per tender document or downloaded from the university website www.gjust.ac.in for which demand draft of Rs.300/- per tender document drawn in favour of Registrar, GJUST, Hisar will have to be submitted along with tender document. The tenders complete in all respect must reach the Chairperson of the department on or before .../.../2017 by 1.00 P.M. thereafter no tender document will be accepted. The tenders will be opened on .../.../2017 at 3.00 P.M. The tenderers/ representative may remain present at the time of opening of tenders on their own cost.

REGISTRAR

**GURU JAMBHESHWAR UNIVERSITY OF SCIENCE & TECHNOLOGY
HISAR-125001**

Tender For Supply of Equipment(s)

To

Subject: Invitation for tender for supply of Tablet Punching Machine (08 Stations)

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Dear Sir (s),

You are invited to submit your most competitive tender for the following equipment (s) with the following terms and conditions:-

A. SCHEDULE OF EVENTS :-

1. TENDER NO.* :: Ph/2017 /-----
2. TENDER FLOATING DATE ::
3. TENDER SUBMISSION CLOSING DATE & TIME : by **1:00 P.M.**
4. TENDER OPENING DATE & TIME :: **at 3:00 P.M.**
5. VENUE FOR TENDER SUBMISSION & OPENING :

Submission: Chairman, Department of Pharmaceutical Sciences, GJUS&T, Hisar

Opening: Chairman, Department of Pharmaceutical Sciences, GJUST, Hisar.

6. PRE-BID CONFERENCE(IF ANY) :: No
7. TENDER DOCUMENT COST :: Rs. 300/-

* Tender number must be mentioned in all correspondence.

B. BRIEF DISCRIPTIONOF TENDER DOCUMENT :-

This tender document consists of four parts namely:

1. Brief description of the equipment(s):-

It mentions the name of the equipment required and its quantity. The quantity is subject to increase or decrease, at the discretion of the indenter.

2. Technical data sheet (technical specifications of the equipment):-

It contains the technical details / specification of the equipment. It should be submitted in a separate sealed envelope marked as “Technical Bid”. Bids having deviation in technical specification will be declared as “technically non-responsive” and it will not be considered for commercial evaluation.

3. Commercial Data Sheet:-

This format deals with the commercial aspect of the tender. The bidder should quote the basic/ex-works rate of goods and other over head charges only in his format.

4. General / standard Terms and conditions:-

This portion contains the general/standard terms and conditions of the tender and its compliance is essential, failing which the contract may be cancelled and bidder may be liable for penal action against it.

5. Special Terms and conditions:-

It contains special terms and condition which may be in addition to / in super-session of the referred “General / Standard Terms and conditions” and its compliance is also compulsory in the same manner, as in the case of the General / Standard Terms and conditions.

C EQUIPMENT DETAILS:

1. Brief description of the equipment name :-

Name of Equipment(s)

Tablet Punching Machine (08 Stations)

Qty. Required

....01

2. Technical data sheet (Technical specifications of the equipment) :-

| Sr.No. | Technical Specifications |
|--------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1A | <p>The machine must be GMP, square table top model having</p> <ul style="list-style-type: none">• Acrylic guard with operational interlock,• Anti vibrating mounting pad,• Digital tablet counter• Reverse direction motion protection,• Turrets made of SG Iron,• Stainless steel Turret guards• No of Station : 08• Tooling : D• Max Tablet Diameter : 23 mm• Max. Depth of Fill : 17.5 mm• Max. Pre-compression Capacity : 10 KN• Max. Main Compression Capacity : 60 KNcv• Max Output (Tablet/hr) : 14000• Turret RPM (min/max) : 10/30• Main Electric Motor with AC |

Note: a) AMC contract for additional 3 years after 2 years mandatory warranty period required (optional)
b) Software upgradation free of cost required for 5 years.

HISAR
DATED;

SIGNATURE
Chairman Dept of Pharm Sciences,
GJUST, Hisar

BIDDER'S ACKNOWLEDGEMENT

I UNDERTAKE TO SUPPLY THE EQUIPMENT / ITEM AS PER ABOVE TECHNICAL SPECIFICATIONS

PLACE:
DATED:

(SIGN WITH SEAL OF THE BIDDER)

D. GENERAL/STANDARD TERMS AND CONDITIONS OF THE TENDER:-

1 Two Envelope Bid:

The tender is to be submitted on two envelope bid pattern i.e. “Technical bid” and “Price/commercial bid” in separately sealed envelopes. Both of these envelopes should be put in and sealed in another envelope addressed to Chairman, Department of Pharmaceutical Sciences, Guru Jambheshwar University of Science & Technology, Hisar-125001 (Haryana), India and super-scribed in bold as “TENDER FOR SUPPLY OF TABLET PUNCHING MACHINE (08 Stations)”.

The “Technical bid” should mention only the technical details of the item/equipment. Price per unit be mentioned only in the “Price/commercial bid format”.

2. Bid Signing:

The Tender must be signed by authorized signatory of the bidding firm/company on each page, along with seal of the firm/company, as the case may be.

3. Conditional Bid:

Conditional Bid is not acceptable. Hence, the supplier is advised neither to alter the specifications nor to mention anything on the Tender form, except cost, signature with seal, otherwise his Tender will not be considered.

4. Delivery Destination:

The Tender should be quoted as FOR GJUS&T, Hisar. The transient insurance and freight charges etc, if any, needs to be mentioned separately of the basic/ ex-works price of the quoted item.

5. Delivery Acceptance:

The delivery of the material will be handed over to the authorized official of the concerned indenting department/office. However, the goods will be deemed to accept subject to the approval of the inspection committee of GJUS&T. In case of rejection of the consignment, the supplier should immediately remove the consignment from the university premises failing which it will remain there at the risk and responsibility of the supplier and university will not be responsible for any kind of liability in this regard.

6. Delivery Period:

The supply is to be made within 30 days of the date of dispatch of the supply order. However, in case of imported goods this time limit will be 60 days, instead of 30 days.

7. Delivery Period Extension:

The supply order(s) shall be executed within the time specified in this regard. However, in case of Force Majure / reasons beyond control of the supplier, he may make a written request to the Vice-Chancellor for grant of extension for delivery period. The written request in this regard should clearly spelling out such reasons. The Vice-Chancellor, if he is satisfied of such reasons and further that the requested extension will not be detrimental to the interests of the university, may grant extension for a reasonable period for delivery of the goods. The supplier would be required to indemnify the university against any loss on account of downfall of the price during the extended period.

8. Penalty for delayed supply:

In the event of the delayed supply, if accepted, the Registrar will be competent to impose penalty @ 1% per day of the purchase order, provided that the entire amount of penalty shall not exceed 10% of the total amount of Purchase order. The supply will be deemed to be complete on the day when 100 % supply is handed over to the indenter (in case of supply in installments) and its installation is done.

An appeal against these orders shall, however, lie to the Vice-Chancellor whose decision shall be final.

9. EMD forfeiture:

In case of the contractor backs out the supply, the earnest money deposited by him shall be forfeited. Apart from it, he will be liable for any other action against him, as may be considered necessary by the Vice-Chancellor.

10. Rejection of incomplete tenders:

Incomplete Tender such as unsigned Tender, late submitted Tender, conditional tender, not confirming to the eligibility criteria and Technical specification or with any vague term such as 'Extra as applicable' will be considered as rejected.

11. Quantity Variation :

The quantity shall be subject to increase or decrease as the case may be.

12. Manual/literature:

The detailed literature/catalogue of the quoted instrument and its accessories should also be attached with the tender. The specifications claimed by the firm should be clearly mentioned in the literature/catalogue also. Its manual should also be supplied with the equipment.

13. Taxation:

Taxes/Excise duty/Custom duty etc. should be quoted independent of the ex-works price of the item and it will be paid as applicable under Government rules, if so quoted by the Supplier in the tender, subject to the certificate in the bill of costs as follows. However, wherever exemption from duty (excise/custom duty) is applicable, the university will provide the exemption certificate, along with supply/purchase order itself.

In case of imported goods the custom clearance is to be arranged by the supplier at his own charges, if any, in this regard, however, need to be mentioned accordingly in the quote itself. University will provide necessary documents for this purpose. In case the quote is silent with regard to taxation and clearance charges etc, no such charges will be paid by the university.

14. Right to Bid rejection:-

The University reserves the right to reject any or all offers without assigning any reason.

15. Packaging of Consignment:-

The material should be packed in a strong case so as to avoid any damage, theft or pilferage in the transit, in which case the responsibility shall be that of the supplier.

16. Warranty :-

The warranty should not be less than 12 months from the date of installation of the equipment.

17. Performance Warranty :-

Before release of the payment, the successful bidders will be required to submit a performance warranty in form of bank guarantee equal to 10% of the purchase order for the warranty period of the Equipments.

In case of imported goods requiring opening of LC or advance copy of the draft, the bank guarantee on account of performance warranty, having validity for warranty period plus 4 months, should be submitted before issuance of the purchase order by the indenter. If required, its validity will be got suitably extended by the supplier before release of his EMD.

18. Payment :

The payment will be made within 30 days of the successful installation and its inspection and further after the on-site training imparted, if it is the requirement of the tender document.

19. Currency:-

The rates are to be quoted in Indian Currency (INR). However, in case of imported item it may be quoted in foreign currency where in the date of floating of tender will be taken as the conversion date for bid evaluation and comparison purpose only.

20. Earnest Money Deposit(EMD) :-

The earnest money of the amount, as per the slab given below, in the form of bank draft payable at Hisar and drawn in favour of the Registrar, Guru Jambheshwar University of Sc. & Tech. Hisar or an irrevocable bank guarantee, will be required to be remitted with the tenders. **EMD should be enclosed with Price bid and the same should be indicated in the Technical bid also.**

21. Arbitration :

In case of any dispute both the parties will be bounded by the decision of the Vice-Chancellor, GJUS&T, Hisar, as the arbitrator.

22. Jurisdiction :-

All disputes shall be subject to Hisar jurisdiction.

EMD Slab:-

| <u>Sr. No.</u> | <u>Contract Value</u> | <u>Earnest Money</u> |
|----------------|--------------------------|----------------------|
| 1. | Rs. 300001 to 500000/- | Rs. 20000/- |
| 2. | Rs. 500001 to 1000000/- | Rs. 40000/- |
| 3. | Rs. 1000001 to 2000000/- | Rs. 70000/- |
| 4. | Above Rs. 20 Lacs | Rs. 100000/- |

The terms & conditions of tender have been read and I/We certify that I/We clearly understand the same and undertake for its compliance

Place: -----

Signature of authorized representative
of the bidding firm/company with seal.

Dated: -----

(Affix Rubber Stamp of the firm)

3. Special Terms and Conditions (Additional/Modification in General Terms and Conditions)

1. Warranty shall be minimum for Two years from the date of installation of the instrument.
2. If the equipment is not manufactured by the bidder, authorization of the manufacturer to the bidder for marketing and servicing of the equipment in India should be enclosed along with technical bid of the tender. Name of the nearest service centre be also given.

3. The detailed literature/catalogue of the quoted instrument and accessories should be attached with the tender. The specifications claimed by the firm should be clearly mentioned in the literature/catalogue
4. The firm should agree to supply the spare parts/software, etc. for at least five years.
5. Please quote the AMC rate for at least at least three years after warranty period. AMC payment will be made after warranty period on annual basis.
6. Free upgradation of software for at least for five years after warranty period.
7. The instruments and accessories will be installed completely in Dept. of Pharm Sciences, GJUST, Hisar by the successful bidder. It is also necessary to provide training for lab./technical personnel including trouble shooting etc. and also presentation and demonstration to research scholars, teachers and technician/lab. attendant on instruments. For this purpose, the firm will depute an engineer/application specialist to Hisar at their own cost for 2-3 days. However, university may provide lodging.
8. In case of short supply or wrong supply of equipment, its parts or accessories or supply of items in damaged conditions, it is the responsibility of the bidder to arrange for the supply of the required items in working condition as per the purchase order, within the period specified for instrument (i.e. 90 days). Any additional expenditure, whatsoever, for the above will be borne by the bidder only.
9. Payment: In case of imported items, option of payment through L.C. or through draft is available.
10. Performance warranty: In the absence of bank guarantee the purchaser will retain 10% of the purchase order (i.e. of the basic price) in the form of FDR in the name of Registrar, GJUST, Hisar. Its maturity value will be released after successful completion of the warranty period. In case of deficiency of services during the warranty period it will be forfeited without any notice.

I hereby accept all the terms and conditions.

Authorized Signatory
with date and office seal

Note: Please submit it along with tender.

Format of Tender – Price/commercial bid

TENDER NO & DATE: -----

A. BASIC/ EX -WORKS PRICE.

| Sr. No. | Brief Description of the Equipments | Specifications | Quantity | *Cost per Unit | *Total Cost |
|----------------|--------------------------------------------|-----------------------|-----------------|-----------------------|--------------------|
| | | | | | |

* SPECIFY CURRENCY

B. Over Head Charge (Taxation etc.)

| Sr. No | Nature of Overhead Charges (Tax/insurance/freight etc.) | Rate | Total amount (Rs) |
|---------------|----------------------------------------------------------------|-------------|--------------------------|
| | | | |
| | | | |
| | | | |

Total A +B = Rs ----- (in words Rs.....)

We agree to supply the above Equipments/software in accordance with the above Technical specifications for a total contract price referred as above, with in the period specified in the Invitation for Tender. We also confirm that the normal commercial warranty/guarantee of as per tender document shall apply to the offered Equipments/Software.

Signature of Supplier
Correspondence address of the company
With phone, Fax, and E-mail and
Name & address of contact person.

Place:-

Date:-

Signature
with seal