



**GURU JAMBHESHWAR UNIVERSITY OF SCIENCE & TECHNOLOGY, HISAR**  
**(Established by State Legislature Act 17 of 1995)**  
**'A' GRADE' NAAC Accredited**

NOTIFICATION

The Hon'ble Vice-Chancellor has been pleased to allow interest free wheat loan of Rs.18,000/- (Rs. Eighteen thousand only) to all Class University employees upto the level of Superintendent . The other terms and conditions will be as under:

The advance is payable subject to the following conditions:-

1. A certificate will have to be furnished by the loanee within one month of the withdrawal of loan to the effect that he/she has utilized the loan for the purpose for purchase of wheat.
2. The Branch Officer /HOD, before recommending the applications for the advance, should satisfy himself that incumbent will continue in service until full recovery of total amount of the advance is recovered.
3. The recovery of first installment of advance will be made from the salary of June, 2019 paid in July, 2019. It will be recovered in the 9 installments @ Rs.2000/- per month.
4. The advance will not be admissible to work charged, contractual and daily waged employees.
5. The advance shall not be granted to employees on deputation to other Govt./Corporation, Local Bodies etc.
6. Where both husband and wife are employed, the wheat loan shall be allowed to any one of them.
7. Employees seeking this loan may apply through proper channel on the application form (specimen overleaf) which should reach in the office of the Accounts Branch **latest by 29.05.2019 4.30 PM** positively. No application will be entertained after this date.

Deputy Registrar (A/cs)

Endst.No.A/cs/2019-2020/A-VIII/1962-2020 Dated: 28/5/2019

Copy of the above is forwarded to the following for information and necessary action:-

1. All the Chairpersons of the University Teaching Departments & Head of Non-teaching Deptts./Offices/Branches, Guru Jambheshwar University of Sc. & Technology, Hisar.
2. Secretary to Vice-Chancellor, GJUS&T, Hisar (for kind information of the Vice-Chancellor).
3. Supdt. o/o to the Registrar (for kind information of the Registrar), GJUS&T, Hisar.
4. Joint Director, Local Audit, GJU, Hisar.

  
Superintendent (A/cs)  
For Dy .Registrar

P.T.O.



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To

The Deputy Registrar (Accounts)  
Guru Jambheshwar University of Sc. & Technology,  
Hisar.

Sub:- APPLICATION FOR WHEAT LOAN FOR THE YEAR 2019-20

REF: LETTER NO \_\_\_\_\_ DATED \_\_\_\_\_

Sir,

I may kindly be given wheat loan of Rs.18,000/- (Rs.. Eighteen thousand only) which may be recovered 9 installment from my salary @ Rs.2000/- per month starting from the salary of June 2019 paid in July 2019 and onwards.

1. Name : \_\_\_\_\_
2. Designation : \_\_\_\_\_
3. Employee Code No : \_\_\_\_\_
4. Father's Name : \_\_\_\_\_
5. Department/Branch : \_\_\_\_\_
6. Whether confirmed/Regular (Yes/No) : \_\_\_\_\_
7. Whether both husband and wife are employed (Yes/No) : \_\_\_\_\_

Yours faithfully,

Full signature (with Name) of the Employee

Bill Verified and Passed for  
Payment of Rs.. 18,000/-  
(Rs. Eighteen Thousand only)  
Supdt. (A/cs)

Recommended and Forwarded  
Signature  
Head of Deptt./Branch officer  
With seal.