

**Guru Jambheshwar University of Science & Technology, Hisar**  
**Public Relations Office**

No.PR/2018/91-160

Dated : 16.05.2018

To

✓ All the Deans/Directors/Chairpersons/Incharges/Head of Offices/Branch Officers, University Teaching Departments/Branches concerned, Guru Jambheshwar University of Science & Technology, Hisar.

**Sub : Photography, videography and sound system in University functions.**

Sir/Madam,

I am directed to inform you that at present there is no rate contract for the work of photography, videography and sound system in the University functions. It is therefore, requested that the work of photography, videography and sound system for the programmes may be got done by the concerned departments/offices as per purchase guidelines of the University.

Further, it is informed that there is only one Peon-cum-Photographer is available in the Public Relations Office on contract basis. His services will be made available to the University departments/offices on priority basis after receiving written information well in advance.

Yours faithfully,

*[Signature]*  
Public Relations Officer  
for Registrar

Endst. No. PR/2018/161-162

Dated : 16.05.2018

A copy of the above is forwarded to the following :-

1. Secretary to Vice-Chancellor (for kind information of the Vice-Chancellor), GJUS&T, Hisar.
2. Supdt. O/o Registrar (for kind information of the Registrar), GJUS&T, Hisar.

*[Signature]*  
Public Relations Officer  
for Registrar