



No. Conduct/2020/ 1601-09  
Dated : 02/09/2020

To

The Director/Principal

1. CDLSIET, Panniwala Mota
2. JCD College of Engineering, Sirsa
3. MITM, Jewra, Hisar
4. OITM, Juglan, Hisar
5. PPIMT, Chaudhariwas, Hisar
6. SNCOE, Hisar

**Sub: - Conduct of Practical Examinations for the session May/June 2020 (main/reappear) for the terminal semester regular students of B.Tech 8<sup>th</sup> semester, B.Arch 10<sup>th</sup> semester, M.Tech 4<sup>th</sup> semester, MBA 4<sup>th</sup> semester and BBA/BCA 6<sup>th</sup> semester.**

Sir/Madam

The practical examinations for final semester of UG/PG courses of affiliated Engineering and Management Colleges have been scheduled to be held from 04.09.2020 to 09.09.2020.

All the practical examinations will be conducted at respective colleges other than Shanti Niketan College of Engineering, Hisar. The students of Civil Engineering of SNCOE, Hisar will appear in Om Institute of Technology Management, Hisar. Cut list of students of Civil Engineering of SNCOE, Hisar will be delivered by the University to the Principal OITM, Juglan. The Director/Principal OITM, Juglan is requested to intimate the date sheet finalized by them to the Director/principal SNCOE, Hisar well in time so that the students concerned may be intimated by the Director/Principal SNOE, Hisar accordingly. The Director/Principal SNCOE, Hisar is requested to intimate the students of their Institute regarding their practical examination centre.

The Director/Principal are authorized to conduct the practical exams either in on-line or off-line mode. Internal & external examiners will be appointed from amongst the faculty members of the respective college by the concerned college Principal at their own level where the practical exams are to be held.

If the practical examinations are conducted off-line then, it will be the sole responsibility of the Director(s)/ Principal(s) of concerned colleges for proper sanitization and thermal scanning of all the candidates before entering the Examination Centre as well as to maintain social distancing as per Govt. instructions and also to ensure that no candidate will be allowed to enter in the centre without wearing the face mask. The detailed SOP for the conduct of examinations issued by UGC are enclosed herewith for strict compliance.

The practical awards are to be uploaded on University portal on the same day on which the examinations conducted and hard copies thereof downloaded from the University portal duly signed by examiners along with student attendance chart(s) be sent to the Conduct Branch, GJUS&T, Hisar in sealed envelope latest by 11.09.2020, positively

Controller of Examinations

CC :

1. Director, PDUCIC, GJUST, Hisar with the request to open the online portal for uploading the awards during this period.
2. Liaison Officer, IT Cell, GJUST, Hisar with the request to open the online portal for uploading the awards during this period.
3. PA to COE (for kind information of the COE) GJUST, Hisar

*[Signature]*  
2.9.2020  
Deputy Registrar (Conduct)  
for Controller of Examinations  
2/9/2020