



# GURU JAMBHESHWAR UNIVERSITY OF SCIENCE & TECHNOLOGY, HISAR

(Established by State Legislature Act 17 of 1995)

'A' Grade, NAAC Accredited State Govt. University

## NOTIFICATION

The Vice-Chancellor, on the recommendation of the committee constituted for conduct of examinations for University Teaching Departments and preparation of Academic Calendar of the University as per latest guidelines of the UGC in view of COVID-19 pandemic, is pleased to approve the following Re-schedule of Academic Calendar and guidelines for conduct of examinations:-

### Re-schedule of Academic Calendar for the session 2019-20:

The Committee proposed the following re-scheduling of Academic Calendar for the session 2019-20 for completion of curriculum and conduct of examinations :-

#### **EVEN SEMESTER**

Start of Even Semester	03.01.2020
Offline Classes	upto 16.03.2020
Continuation of Teaching-Learning and Completion of Syllabus through various modes such as Online Learning / Social Media (Whats App/You Tube) / E-mails/ Video Conferencing/Mobile Apps etc.	16.03.2020 to 14.05.2020
Summer Vacations for Regular teachers except chairpersons/Deans/Directors	15.05.2020 to 14.06.2020
Conduct of Remedial Classes(online/offline) /Practicals/ Internship Project work etc. by the students of final year Minor Test (to be conducted by giving assignments / Internal assessment / open book exams.(opportunity be given) through mutually convenient technology to the teacher(s) and students such as Whats App /E-mails/Mobile Apps etc. OR May be conducted in Offline mode	15.06.2020 to 30.06.2020
Practicals (Offline) final year	01.07.2020 to 11.07.2020
Conduct of Examinations (Theory): i) Final Semester/Year ii) Intermediate Semester(2 <sup>nd</sup> /4 <sup>th</sup> )/Year(1 <sup>st</sup> /2 <sup>nd</sup> ) and 6 <sup>th</sup> sem. in case of 4 years degree programmes	w.e.f. 13.07.2020 onwards w.e.f. 17.08.2020 onwards
Finalization of Dissertation/Project Work/ Internship Reports etc. without late fee.	Upto 31.08.2020

## **CONDUCT OF EXAMINATIONS:**

The Committee discussed in detail all different modes for conduct of examinations in this unprecedented difficult time due to the outbreak of COVID-19 pandemic and subsequent Lockdowns, The Committee observed that online mode for conduct of theory examinations is not possible, especially in remote areas. Further, it was also observed by the Committee that conduct of the major theory examination on

MCQ based OMR sheets may not be acceptable by the students, as the students may not have prepared curricula on MCQ based at this moment. The result of examinations may be adversely affected due to change of examinations' pattern from descriptive to objective at this stage.

Therefore, it is proposed by the Committee that if the situation appears to be normal and transportation facilities restored by the Governments then the physical mode of examination will be more suitable for the students and the university., with strict compliance of all the preventive guidelines/directives/advisories issued by the appropriate authorities/ Governments regarding COVID-19 pandemic and maintaining 'social distancing'

### **The Committee, in view of latest guidelines of UGC, recommended the following guidelines/plan of action for conduct of examinations in UTD's:-**

Firstly, the examinations of **final semester/year** of all programmes will be conducted through physical mode of examinations w.e.f. 13.07.2020 onwards at university campus. Further, 6<sup>th</sup> semester of all dual degree B.Sc.(Hons.) programmes will be treated as terminal semester being dual degree and the examinations of 6<sup>th</sup> semester will be conducted w.e.f. 13.07.2020 onwards.

The examinations of **intermediate semesters** (2<sup>nd</sup>/4<sup>th</sup>) / year (1<sup>st</sup>/ 2<sup>nd</sup>) and 6<sup>th</sup> semester in case of four year degree programmes will be conducted through physical mode of examinations w.e.f. 17.08.2020 onwards at university campus, after taking **remedial classes for 15 days**.

All the guidelines/directions/advisories regarding the COVID-19 pandemic and protocols of 'social distancing' and other required precautionary and preventive measures issued by the appropriate authorities/Governments from time to time, be strictly followed by everyone, while conducting examinations (theory, practical and viva-voce etc.), to avoid any eventuality arising due to COVID-19.

**End Semester Examinations** (theory and practical's) may be conducted in multiple shifts, if need arise, in view of compliance of protocols of 'social distancing'. The theory examinations will be of 3 hours. The provision of selecting one question from each unit by the students is hereby withdrawn in this examination, as a special case, due to COVID-19 pandemic. The first question will be compulsory and the students will select any four (4) questions from remaining eight (8), as a special case, due to COVID-19 pandemic.

The Chairperson/Director of University Teaching Departments will prepare the details of final year students (local, hostellers district-wise and state-wise) of their respective department which will help them for preparing tentative date sheet for examinations and also for sake of safety of the students while staying in hostels during examinations in COVID-19 pandemic.

The students should be informed well in advance (at least two week) about the conduct of examinations and other related activities.

Regarding the requirement of minimum percentage of attendance for the students, the period of lockdown may be treated as 'deemed to be attended' by all the students.

In case of M.Tech. Programmes, the students may be allowed by the respective Chairperson to complete their dissertation work on rotation basis, without violating the norms of 'social distancing' and guidelines of COVID-19 pandemic. The date of submission of dissertation/project report may be extended upto 31.08.2020 without late fee, in this juncture, as a special case. Thereafter, late fees will be applicable as per existing rules of the University.

The viva-voce examinations of Project Reports/Dissertation/Thesis etc. submitted by students will be conducted through online mode using video conferencing tools or other reliable and mutually convenient technology and due record of the same be maintained.

The re-appear examinations, if any, of final year students in their previous semester will be conducted alongwith the main examinations of the University of previous semesters.

#### **Minor Test:**

Minor test of all the students or of those students, who have not given first minor, will be conducted from 15.06.2020 to 30.06.2020 through online mode (mutually convenient to teachers and students) by giving assignments / Internal assessment / open book exams.(opportunity be given) OR may be conducted offline from 15.06.2020 to 30.06.2020. The awards of the internal assessment out of 30 marks, in case of 70:30 CBCS scheme, be uploaded on the web portal of the university upto 15.07.2020, positively.

#### **Practical examinations:**

The provision of appointment of external examiners for conduct of practical examinations of final semester/year, as per respective ordinances of a programme/CBCS ordinance, is hereby withdrawn in this examination, as a special case. The practical examinations of final semester/year will be conducted only by internal examiner and the same will be appointed by the respective Chairperson of the department from 01.07.2020 to 11.07.2020 with an observer by Dean of the faculty. The practical examinations may be conducted in two shifts or multiple shifts, wherever essential, in view of guidelines of COVID-19 pandemic. If otherwise, convenient to the students, practical examinations of final semester/year may also be conducted on the same day depending upon no. of students' batch and no. of labs. available in the department. The awards of the practical examinations should be uploaded on the web portal of the university upto 15.07.2020.

#### **Internship**

The Internship as per the provisions mentioned in the scheme and syllabi of the respective programmes may be completed by the students in online or offline mode. But, in view of the COVID-19 pandemic, if it is not feasible for the students to complete the online or offline internship as per existing provisions, the students will be required to complete online digital mode relevant course from 2 to 3 weeks under the supervision of teacher assigned by the Chairperson of the respective department. The students will submit self-study training report to the department and will make a presentation before a Committee constituted by the concerned Chairperson/Director (online/offline mode) .

In case the situation does not appear to be normal in view of COVID-19 the University will review its recommendations regarding conduct of examinations, in order to maintain 'social distancing' safety and health of the students, faculty and staff.

Further, the Committee has also recommended that the students of intermediate semesters (2<sup>nd</sup>/4<sup>th</sup> etc.)/year (1<sup>st</sup> / 2<sup>nd</sup>) may be promoted to next semester/year, provisionally subject to the condition that each student will have to give this intermediate semester examination, whenever conducted by the university.

If the conditions of COVID-19 worsen in the State/Country the University may go for MCQ test for some subjects (offline or online) for final year students.

**Academic Calendar for the academic session 2020-21:**

The academic session 2020-21 may commence from 01.08.2020 for all students and from 01.09.2020 for fresh students.

Further, the proposed re-scheduled Academic Calendar for the session 2019-20 and Academic Calendar 2020-21 may be reviewed/changed as per directions of Haryana Government, depending on COVID-19 situation in the State.

**Sd/-  
REGISTRAR**

**Endst: Acad. AC-II/M-5/2020/1670-1735**

**Dated : 19.05.2020**

A copy of the same is forwarded to the following for information and necessary action :-

1. Dean Academic Affairs, Dean of Colleges & Dean Students Welfare, GJUS&T, Hisar.
2. All Deans of Faculties/Directors, GJUS&T, Hisar.
3. All the Chairpersons/Director, HSB/Incharges of University Teaching Departments, GJUS&T, Hisar.
4. The Proctor and Chief Wardens, GJUS&T, Hisar.
5. Controller of Examinations, GJUS&T, Hisar.
6. The Librarian, GJUS&T, Hisar.
7. Director, Pt. Deendayal Upadhyay Computer and Informatics Centre, GJUS&T, Hisar with the request to arrange to upload the above notification on the University website.
8. All Branch Officers, Guru Jambheshwar University of Science & Technology, Hisar.
9. Secy. to Vice-Chancellor (for kind information of the Vice-Chancellor), GJUS&T, Hisar.
10. Superintendent O/o Registrar (for kind information of the Registrar), GJUS&T, Hisar.

**Sd/-  
Deputy Registrar (Academic)  
for Registrar**