

CENTRE FOR INDUSTRY INSTITUTE PARTNERSHIP
**GURU JAMBHESHWAR UNIVERSITY OF SCIENCE &
TECHNOLOGY, HISAR**

Skill Development Programme
on
Accounting and Book Keeping
(February 10-12, 2020)



Who Can Participate:

Office professionals comprising Clerks, Assistants, Deputy Superintendents, Superintendents and Officer Secretaries i.e Steno typists, Stenographers, Private Secretaries etc.

How to Apply?

Interested candidates are required to send the duly filled registration form through email to the program coordinator latest by February 09, 2020. **The registration form and program brochure can be downloaded from institute website www.gjust.ac.in/CIIP/**

The number of participants is limited to a maximum of 30. Registrations will be done on 'first come first served' basis.

Registration Fees:

Registration fee of Rs. 8000/- will be charged from the outstation participant. Registration fee has to be paid via (i) Demand Draft in favour of "Registrar, GJU S & T", payable at PNB, GJU S&T, Hisar **OR** (ii) NEFT/RTGS in Account of Registrar, Bank Name- PNB, Branch Name- PNB, GJU Hisar, Bank Account No. - 4674001100000182, IFSC- PUNB0467400.

A scanned copy of the registration form along with the scan copy of Demand Draft/Transaction receipt may be e-mailed to the coordinator as an advance copy. The original registration form and Demand Draft may be deposited on the spot on February 10, 2020.

Accommodation:

Accommodation will be arranged for the participants, in the university campus if needed.

Important Dates:

Last date for receiving the registration form through email	February 09, 2020
Programme dates	February 10-12, 2020

Enquiry:

For any further clarification or detailed information please contact the program coordinator.

Prof. H.C. Garg

Director, Centre for Industry Institute Partnership
Guru Jambheshwar University of Science and Technology, Hisar
(INDIA)-125001

Phone: 09991359271; 09991885772; (O) 01662-263555

E-mail: hcgarg@gmail.com