



UGC – HUMAN RESOURCE DEVELOPMENT CENTRE

(Erstwhile UGC-Academic Staff College)

Guru Jambheshwar University of Science & Technology, Hisar-125 001 (Haryana)

Phone No. 01662-263572-73, Fax No. 01662-276240, Web: www.gjust.ac.in/hrdc/ e-Mail: hrdcgjuhisar@gmail.com

Please read the instructions before filling in this form:

- This form must be filled in completely as incomplete form will not be considered.
- This form must be forwarded through proper channel. However Advance Copy on-line/off-line may be sent to save time.
- Only those teachers who are selected for a particular course will be informed about the programme.
- Every teacher will be required to undertake a mini project/paper presentation/field work/experimentation as per the requirements of the course and as assigned by the HRDC. However a participant may come along with an already prepared paper/proposal for usage during the course.
- Certificates of completion of course will be given only to those participants who will attend the course for the full duration.
- TA/DA etc. will be paid to the participants as per UGC rules.
- No Leave of any kind is permissible during the course.
- Registration/Admission Fee of Rs. 1000/- (non-refundable) will be deposited in shape of Demand Draft in favor of "DIRECTOR-HRDC, GJUS&T" payable at Hisar for every course as per the communication from UGC-HRDC, GJUS&T, Hisar.

APPLICATION FOR UGC SPONSORED (tick whichever is applicable)

Orientation Programme

Refresher Programme

Short Term Course

Special Course/Others

Affixed
Recent
Photograph

Title of Programme : _____

Duration of Programme : _____

1. Name of the candidate (in BLOCK Letters) : _____

2. Designation : _____

3. Date of Appointment : _____

4. Date of Next Promotion Due : _____

5. Salary/Grade Pay : _____

6. Date of Birth :

D	D	M	M	Y	F	A	R
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7. Gender :

MALE	FEMALE
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8. Category :

GEN	OBC	BC	SC	ST	PH	OTHER
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9. Subject with branch of study : _____

10. Institutional Address : _____

11. Contact No. : _____

12. E-mail address : _____

13. Nature of Appointment :

REGULAR	AD HOC	CONTRACT	TEMPORARY	PART TIME
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14. Type of Institute :

GOVT.	GOVT. AIDED	SELF FINANCE	AUTONOMOUS	OTHERS
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15. University/affiliating University: _____

16. Details of Course(s) already attended :

Programme/Course	From	To	Name of the HRDC/ASC
Orientation Programme			
Refresher Course			
Short Term Course			
Special Course (.....)			

17. Would you require accommodation facilities during the programme : YES NO

18. Any other information : _____

DECLARATION:

I hereby declare that all the information furnished in this application form is true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false, incomplete or incorrect, my application/admission is liable to be rejected/cancelled.

Place : _____

Date : _____

Signature of the Applicant

CERTIFICATE FROM THE FORWARDING AUTHORITY

I hereby certify that (Please tick which is applicable):

- (i) Our college/university is included in the list of institutions under Sec. 2 (f) and 12B of UGC Act.
- (ii) Our college does not come in the purview of the Section 2(f) of the UGC Act but has been affiliated to the University of _____ for at least two years.
- (iii) The application of the above named teacher is forwarded with the recommendation that when selected he/she will be relieved in time to participate in the above course.

Place : _____

Date : _____

Signature with seal

FOR OFFICE USE ONLY

Selected for the Orientation Programme/Refresher Course/Short Term Course/Other Programme

D. D. No.: _____

Dated: _____

Name of the Bank: _____

Remarks (if any): _____

DIRECTOR-HRDC