



**GURU JAMBHESHWAR UNIVERSITY OF SCIENCE &  
TECHNOLOGY, HISAR**  
(Established by State Legislature Act 17 of 1995)  
'A' GRADE NAAC Accredited

**OFFICE ORDER**

After considering the request of President, Non-Teaching Employees Welfare Association, GJU S & T, Hisar and Clerks who have been promoted from the post of Peon, it has been ordered that the Disk Operating System (DOS) topic is obsoleted now and be deleted from the Employees Test Syllabus of the University.

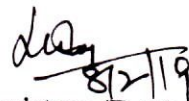
Further, if any employee pass State Eligibility Test in Computer Appreciation and Applications (SETC) (Part-I & Part-II) need not pass any test to be conducted by the University. Otherwise, the employee may be given the option to choose the syllabus of SETC or University Test Syllabus.

All the concerned Controlling Officers are requested to circulate it among the Clerks working in their Department/Offices who have been promoted from the post of Peon. These employees may submit their option to the Establishment Branch within 15 days.

Endst. No. EN-M/M-614/ 1552-1612 Dated: 8/2/2019 **REGISTRAR**

A copy of the above is forwarded to the following for information and necessary action:-

1. Director, Distance Education, Guru Jambheshwar University of Science and Technology, Hisar.
2. Chairperson, Deptt. of CMT, Guru Jambheshwar University of Science and Technology, Hisar.
3. Chairperson, Deptt. of Physiotherapy, Guru Jambheshwar University of Science and Technology, Hisar
4. Director, UCIC, Guru Jambheshwar University of Science and Technology, Hisar
5. Deputy Registrar (Faculty), Guru Jambheshwar University of Science and Technology, Hisar
6. Deputy Registrar (Secrecy), Guru Jambheshwar University of Science and Technology, Hisar
7. Deputy Registrar (Academic), Guru Jambheshwar University of Science and Technology, Hisar.
8. Assistant Registrar (General), Guru Jambheshwar University of Science and Technology, Hisar.
9. Assistant Registrar (Registration), Guru Jambheshwar University of Science and Technology, Hisar.
10. Executive Engineer, Guru Jambheshwar University of Science and Technology, Hisar
11. Secretary to Vice-Chancellor (for kind information of the Vice-Chancellor), Guru Jambheshwar University of Science and Technology, Hisar
12. Supdt. O/o to Registrar (for kind information of the Registrar), Guru Jambheshwar University of Science and Technology, Hisar
13. President, Non-Teaching Employees Welfare Association, GJU S & T, Hisar
14. EN-II, (Internal)

  
**Assistant Registrar (Estt.)  
for Registrar**