



GURU JAMBHESHWAR UNIVERSITY OF SCIENCE AND TECHNOLOGY, HISAR
(Established by State Legislature Act 17 of 1995)
'A' Grade, NAAC Accredited State Govt. University

7192-7250

No. Acad./AC-II/EC-83/2018/.....

Dated: 28.12.18

To

1. All the Deans/Directors/Proctor/Chief Wardens (B&G)
Guru Jambheshwar University of Science & Technology, Hisar.
2. All the Chairpersons/Director, HSB,
University Teaching Departments,
Guru Jambheshwar University of Science & Technology, Hisar.
3. All Branch Officers,
Guru Jambheshwar University of Science and Technology, Hisar.

Subject: 83rd Meeting of the Executive Council.

Sir/Madam,

I am directed to inform you that the 83rd meeting of the Executive Council of the University is scheduled to be held on **21st January, 2019 at 11.30 A.M.** in the Committee Room of Guru Jambheshwar University of Science and Technology, Hisar. You are requested to send the agenda item(s), if any, duly approved by the Vice-Chancellor along with a soft copy in CD in MS word (Arial font size 12) latest by **07.01.2019**, positively, so that the same could be included in the agenda. **No agenda item will be accepted after the stipulated date.** In case, if any agenda item is received after the stipulated period, concerned Branch/Department will be responsible for not including the same in the agenda.

You are requested to send the annexure(s) on A-4 size paper duly typed in computer print. It should also be ensured that the contents in hard copy as well as in soft copy are the same.

You are, further requested to be present on the day of the meeting in the Visitor's Room of the Vice-Chancellor Office alongwith relevant record of the agenda item(s) relating to your Branch.

This may be given on 'Top Priority'.

Yours faithfully,

[Signature]
28/12/18

Deputy Registrar (Academic)
for REGISTRAR

CC to:-

1. Secretary to Vice-Chancellor (for kind information of the Vice-Chancellor),
Guru Jambheshwar University of Science and Technology, Hisar.
2. Supdt. O/o Registrar (for kind information of the Registrar), Guru Jambheshwar
University of Science and Technology, Hisar.