



GURU JAMBHESHWAR UNIVERSITY OF SCIENCE & TECHNOLOGY, HISAR
(Established by State Legislature Act 17 of 1995)
'A' GRADE NAAC Accredited

OFFICE ORDER

In continuation of this office orders endst. Nos. ENM/O-119/2016/21704-21764 dated 02.11.2016, ENM/O-119/2017/2393-2453 dated 20.04.2017 ENM/O-119/2017/5584-5633 dated 23.08.2017, the Vice-Chancellor, after considering the representation of President, contractual staff, it has been order that:-

1. All Saturdays be treated as working day for contractual employees.
2. The Chairpersons/HODs/Branch Officers be directed to give some work for Saturday.
3. The Controlling Officer of the Departments/Branch Officers be directed to submit absentee report of contractual staff **by 3rd of every month positively.**
4. It will be ensured by the Deputy Registrar/Assistant Registrar (Accounts) that the salary of contractual staff is paid by 10th of every month.

REGISTRAR

Endst. No. ENM/O-119/2018/ 4535-4595

Dated: 24/5/2018

A copy of the above is forwarded to the following for information and necessary action:-

1. All Deans/Directors/Chairpersons/Incharges/HODs/Branch Officers, Guru Jambheshwar University of Science and Technology, Hisar.
2. Superintending Engineer, Guru Jambheshwar University of Science & Technology, Hisar
3. Director UCIC, Guru Jambheshwar University of Science & Technology, Hisar.
4. Joint Director (Audit), Guru Jambheshwar University of Science and Technology, Hisar
5. Secretary to Vice-Chancellor, Guru Jambheshwar University of Science and Technology, Hisar (for kind information of the Vice-Chancellor).
6. Supdt. O/o Registrar, Guru Jambheshwar University of Science and Technology, Hisar (for kind information of the Registrar).
7. President, Contractual Staff, Guru Jambheshwar University of Science & Technology, Hisar
8. M/s. Narwal Super Security, SCO NO. 52, Tau Devi Lal Shopping Complex, Near Railway Road, Panipat.


**Deputy Registrar (Estt.)
for Registrar**