

**Please deposit this form personally with enclosure to Sh. Hariom in Room No. 109, T.B-5 (In Seminar Hall of T.B-4 during counseling days).**

To,  
The Co-ordinator,  
B. Tech. (Admissions) -2017  
GJUS&T, Hisar

**Sub: Cancellation of admission and refund of fee.**

R/Sir,

I ..... S/o/D/o ..... want to cancel my admission from  
B. Tech ..... your university as per details given below. You are requested to cancel my admission and  
refund the fee as per rules.

I am enclosing herewith

1. Photocopy of Fee Receipt
2. Admission letter issued by University
3. Admission letter/ Allotment letter of other institute
4. Bank Account No. of Candidate
5. Account No. Proof
6. Bank IFSC Code
7. Bank Branch Code
8. Bank Name with full address

Sincerely Yours

( ..... )

Date : .....

Name : .....

Rank : .....

Roll No. ....

Department .....

Category .....

Contact No. ....

Postal Address .....

.....

**For Office Use Only**

1. Application received with Dairy No. / Sr. No. .... Date: .....
2. Admission Cancelled Online : Yes/ No
3. File of candidate taken out and kept in refund files : Yes/ No
4. Application sent to Account Branch official for refund of fee vide, Dairy No. .... Dated: .....

Acknowledgement & online cancelation receipt is received

Signature

**Acknowledgment**

Request for cancellation of admission in respect of Mr. .... S/o/D/o .....  
Roll No..... Rank ..... has received on ..... at .....

Signature