



**GURU JAMBHESHWAR UNIVERSITY OF SCIENCE & TECHNOLOGY  
HISAR**

**(Established by State Legislature Act 17 of 1995)**

*'A' Grade, NAAC Accredited*

No. Acad./AC-II/EC-58/2011/ 1410-1418

Dated: 29.3.2011

To

1. Financial Commissioner & Principal Secretary to Govt. Haryana,  
Education Department,  
Chandigarh
2. Financial Commissioner & Principal Secretary to Govt. Haryana,  
Technical Education Department,  
Chandigarh.
3. Sh. Harinder Kumar, IRS  
Special Secretary to Govt., Haryana,  
Finance Department,  
Chandigarh.
4. Dr. Shafikuddin Mollah,  
Department of Physics,  
Aligarh Muslim University,  
Aligarh – 202 002
5. Prof. Manoj Dayal, Dean,  
Faculty of Media Studies,  
Guru Jambheshwar University of Science and Technology,  
Hisar.
6. Prof. M. Parle, Dean.  
Faculty of Pharmaceutical Sciences  
Guru Jambheshwar University of Science and Technology,  
Hisar.
7. Prof. S.K.Sharma, Dean,  
Faculty of Medical Sciences  
Guru Jambheshwar University of Science and Technology,  
Hisar.

8. Prof. Rajesh Malhotra,  
Dept. of Chemistry,  
Guru Jambheshwar University of Science & Technology,  
Hisar.
9. Prof. B.K. Punia,  
Haryana School of Business,  
Guru Jambheshwar University of Science & Technology,  
Hisar.

Subject: Minutes of the 58<sup>th</sup> Meeting of the Executive Council held on 24.03.2011.

Sir,

I am sending herewith a copy of the minutes of the 58<sup>th</sup> Meeting of the Executive Council held on 24.03.2011 at 11:00 a.m. in the Committee Room of Guru Jambheshwar University of Science and Technology, Hisar.

DA/As above

Yours faithfully,

**REGISTRAR**

Endst. No. Acad./AC-II/EC-58/2011/ 1419-1420

Dated: 29.3.2011

A copy of the above along with a copy of minutes is forwarded to the following for information: -

1. Secretary to Governor, Haryana (Chancellor, Guru Jambheshwar University of Science and Technology, Hisar), Haryana Raj Bhawan, Chandigarh (for kind information of His Excellency, the Hon'ble Governor-Chancellor).
2. Director, Technical Education Haryana, Bays No.7-12, Sector-4, Panchkula.

**REGISTRAR**

Endst. No. Acad./AC-II/EC-58/2011/1421-1422

Dated: 29.3.2011

A copy of the above along with a copy of minutes is forwarded to the following: -

1. Secretary to Vice-Chancellor (for kind information of the Vice-Chancellor), Guru Jambheshwar University of Science and Technology, Hisar.
2. P.A. to Registrar (for kind information of the Registrar), Guru Jambheshwar University of Science and Technology, Hisar.

**Assistant Registrar (Academic)**

**MINUTES OF THE 58<sup>TH</sup> MEETING OF THE EXECUTIVE COUNCIL HELD ON 24.03.2011 AT 11.00 A.M. IN THE COMMITTEE ROOM OF GURU JAMBHESHWAR UNIVERSITY OF SCIENCE & TECHNOLOGY HISAR**

The following were present:

**i) In the Chair:**

Dr. M.L. Ranga,  
Vice-Chancellor

**ii) Members:**

1. Prof. Manoj Dayal, Dean,  
Faculty of Media Studies,  
Guru Jambheshwar University of Science & Technology, Hisar.
2. Prof. M. Parle, Dean,  
Faculty of Pharmaceutical Sciences,  
Guru Jambheshwar University of Science and Technology, Hisar.
3. Prof. S.K.Sharma, Dean,  
Faculty of Medical Sciences,  
Guru Jambheshwar University of Science and Technology, Hisar.
4. Prof. Rajesh Malhotra,  
Department of Applied Chemistry,  
Guru Jambheshwar University of Science & Technology, Hisar.
5. Prof. B.K.Punia,  
Haryana School of Business,  
Guru Jambheshwar University of Science & Technology, Hisar.
6. Sh. A.S. Rathi, (Nominee of FCPS  
Principal, Govt. Polytechnic, Tech. Edu. Deptt)  
Hisar.

**ii) Member Secretary**

Prof. R.S. Jaglan,  
Registrar,

1. Confirmed.
2. Noted the follow-up action taken report on the decisions of the 57<sup>th</sup> meeting held on 04.11.2010 (Annexure-I Pages 3-10 of the agenda).
3. Noted the Gazette Notification released by Haryana Government, Technical Education Department vide No. S.O. 18/H.A.17/1995/S.4/2011 dated 11<sup>th</sup> February, 2011 (Annexure XVIII, Page 108 of Academic Council Agenda) regarding affiliation of technical colleges/institutes with Guru Jambheshwar University of Sc. & Technology, Hisar. The Executive Council further resolved that the fees, rules, regulations, ordinances and guidelines, (except syllabus & scheme of examination & conduct of examination), of Kurukshetra University, Kurukshetra governing the affiliated colleges be made applicable till our own guidelines, ordinance, rules and regulations are framed.
4. Considered the Budget Estimates for the financial year 2011-2012 and Revised Estimates for 2010-2011 of Guru Jambheshwar University of Science & Technology, Hisar.

The Finance Committee considered the above item vide resolution No. 3 of its meeting held on 22.03.2011 and recommended to the Executive Council as under.

- (i) Budget Estimate for the year 2011-2012 and Revised Estimates 2010-2011 as presented were considered and recommended as such to the Executive Council and Court for approval.
- (ii) The committee recommends to authorize the Vice-Chancellor to recast the budget estimates at his own level in the manner he deem it fit to contain the budget estimates within the resources available and the expenditure within the approved Budget Estimates.
- (iii) The Committee reiterated its recommendations made in the previous meetings that the committed expenditure of the University may be included into non-plan scheme of the State Govt.

**Resolved that the above recommendations of the Finance Committee be approved and recommended to the University Court. Further resolved that the State Govt. may be requested to increase the budget allocation to 36 Crores so that the university may be able to meet the expenditure of salary.**

5. Noted the Annual Accounts and Annual Audit Report for the year 2009-2010 and balance sheet for the year 2008-09 and 2009-10 of Guru Jambheshwar University of Science & Technology, Hisar.

The Finance Committee considered the above item in its meeting held on 22.03.2011 vide resolution no. 4 and resolved as under :

The Annual Accounts for the year 2009-2010, Balance Sheet for sheet for the year 2008-2009 & 2009-10 and action taken on Annual Audit Report for the year 2009-2010 of the university, were considered and recommended to the Executive Council/Court.

**Resolved that the above recommendations of the Finance Committee be approved and recommended to the University Court.**

6. Noted the action taken by the Vice Chancellor, under section 11(5) of the University Act in anticipation of the approval of the Executive Council, in approving the recommendations of the Committee of its meetings held on 03/06/2010 and 05/08/2010 regarding enhancement in the rates of lesson writing, vetting/revision, typing of distance learning courses along with guidelines for writers and vettors.
7. Considered the recommendations of the Academic Council made vide resolution No. 10 of its meeting held on 14.2.2011 while noting the action taken by the Vice Chancellor in approving the draft prospectus for admission to the courses being run by the University through distance mode for the session 2010-11 that the university must have some effective mechanism for periodic inspection of study centres for which teams from the university / local affiliated colleges may be associated.

**Resolved that the recommendations of the Academic Council be approved.**

8. Considered the recommendations of the Academic Council made vide resolution No. 30 of its meeting held on 14.2.2011 while noting the action taken by the Vice Chancellor in approving the 'Information Brochure & Application Form – Doctor of Philosophy(Session 2010-11)' for admission to Ph.D. programme in various departments of the university.

**Resolved that the recommendations of the Academic Council be approved.**

9. Noted the action taken by the Vice Chancellor, in anticipation of approval of the Executive Council, in extending the deputation period of Dr.Sanjay Tiwari from 03.02.11 to 02.08.2011 who has joined the Central University of Haryana, Mahendergarh.

10. Considered the recommendations of the Academic Council made vide resolution No.6 of its meeting held on 14.2.2011 while noting the action taken by the Vice-Chancellor in approving the prospectus for Haryana School of Business for the session 2010-11.

**Resolved that the recommendations of the Academic Council be approved.**

11. Considered the recommendations of the Academic Council made vide resolution No. 8 of its meeting held on 14.2.2011 on Introduction of three Scholarships for SC/ST students under the "University Research Scholarship Scheme" as under:

**1. UNIVERSITY RESEARCH SCHOLARSHIP**

Existing (clause 3 (i))	Proposed (clause 3 (i))
(1) Each department will have one scholarship every year. The amount of this scholarship shall be Rs, 5000/- per month. It will be tenable for two years in the first instance. This scholarship may be extended only for a period not exceeding one year i.e. 3 <sup>rd</sup> year by the Vice-Chancellor on the recommendations of the Committee consisting of the Chairperson, senior most teacher of the Department and the Supervisor of the scholar. Each scholar receiving this scholarship shall also receive a contingency grant of Rs. 3000/- per annum. This scholarship will be awarded on the basis of the merit of the qualifying examination.	No Change

	<b>In addition to above, three university research scholarships or 20% of the allocated URS whichever is higher will be awarded to SC/ST candidates</b>
Clause 2 to 10	No Change

**Resolved that the above recommendations of the Academic Council be approved.**

12. Considered the recommendations of the Academic Council made vide resolution No. 9 of its meeting held on 14.2.2011 on the proposal of amending the clause 1.1 of the Ordinance "Paper Setting and Evaluation", as under:-

Existing	Proposed
For the theory courses, each Board of studies will recommend a panel of at least 4 paper-setters (which may include atmost 2 from the University). One, out of these 4 will set the question-paper. While appointing paper setters care shall be taken that not more than 50% papers are set internally. Preferably paper-setters will evaluate the answer-books	No Change
	Provided the Vice-Chancellor and the Controller of Examinations will be authorized to include more names of examiners in the panel of theory/practical viva examination as per requirement. This will be over and above the number of examiners recommended by the respective PGBOS. The Undergraduate / Postgraduate Boards of Studies in the departments must recommend maximum number of names (not less than 10 for each paper) so that the process of evaluation may be faster and if still there remain more requirements, the COE may include extra names in consultation with the Chairperson of the department concerned.

**Resolved that the above recommendations of the Academic Council be approved. Further resolved that the word 'Dean' may be included in the last line before Chairperson.**

13. Considered the recommendations of the Academic council made vide resolution No. 15 of its meeting held on 14.2.2011 while noting the action taken by the Vice Chancellor, in approving the recommendation of the Committee in its meeting held on 22/11/2010 regarding admission in MBA 2<sup>nd</sup> Year (under lateral entry scheme) through distance mode w.e.f. 2010-11.

**Resolved that the above recommendations of the Academic Council be approved.**

14. Considered the recommendations of the Academic Council made vide resolution No. 16 of its meeting held on 14.2.2011 on the following amendment as per the decision taken in the 13<sup>th</sup> meeting of Library Committee held on 29<sup>th</sup> September, 2010 (Annexure VII pages 44-46 of Academic Council agenda).

	<b>Existing</b>	<b>Proposed</b>						
	At present The Dean Academic Affairs is not a member of Library Committee.	The Dean Academic Affairs will be the member of Library Committee.						
	The University Librarian may remit the over-due charges subject to a maximum of Rs.300/- in genuine cases. Requests for remittance of overdue charges exceeding Rs. 300/- shall be referred to the Vice-Chancellor.	The University Librarian may remit the over-due charges subject to a maximum of Rs.500/- in genuine cases. Requests for remittance of overdue charges exceeding Rs. 500/- shall be referred to the Vice-Chancellor.						
Para 14.7	Any member who is found guilty of taking a book out of the library without authorization shall be liable to disciplinary action/withdrawal of library privileges and/or fine. The nature of punishment shall be determined by the University Librarian.	The Committee approved to constitute a board as follows to punish the student found red handed stealing the book / library material <table style="width: 100%; border: none;"> <tr> <td style="width: 70%;">1. Librarian</td> <td style="width: 30%;">Chairman</td> </tr> <tr> <td>2. Chairperson of the concerned department</td> <td>Member</td> </tr> <tr> <td>3. Dean of the concerned faculty</td> <td>Member</td> </tr> </table>	1. Librarian	Chairman	2. Chairperson of the concerned department	Member	3. Dean of the concerned faculty	Member
1. Librarian	Chairman							
2. Chairperson of the concerned department	Member							
3. Dean of the concerned faculty	Member							

**Resolved that the above recommendations of the Academic Council be approved.**

15. Considered the pre-mature voluntary retirement of Smt. Neera Bhatnagar, Assistant Registrar w.e.f. 01.04.2011 by waiving off condition of short period of 20 days in submission of notice period of three months.

**Resolved that the proposal be approved**

16. Considered the recommendations of the Establishment Committee made in its meeting held on 10.01.2011 at 4.00 PM in the office of Vice-Chancellor, Guru Jambheshwar University of Science and Technology Hisar for promotion to the post of Assistant Registrar in the pay band 15600-39100 with grade pay of Rs. 5400 against the vacant posts of the Deputy Registrar. Recommendations of the Establishment Committee were placed on the table.

**Resolved that the recommendations of Establishment Committee be approved.**

17. Considered delegating administrative and financial power to the Controller of Examinations at par with other Heads of Department. i.e. Director, HSB/Chairperson of Deptt/ Librarian/ SE/ Coordinator CIL/Director Distance Education/Director Sports/Director Academic Staff College as per New Purchase Guidelines-2009 i.e. to the extent of Rs. 10000/- and cumulative upto Rs. 1.00 lac and to enhance the cumulative power of Chief Warden in a year from Rs. 1,00,000/- to Rs. 7. 00 lacs i.e. one lac for each hostel.

**Resolved that the proposal be approved.**

18. Considered the Annual Report of the University for the calendar year 2010.

**Resolved that the Annual Report be approved and recommended to the University Court.**

19. The Executive Council considered the matter for the appointment of Dean Academic Affairs and Dean Students Welfare for a period of two years w.e.f. 5.4.2011 in terms of Statute 4 of Guru Jambheshwar University of Science and Technology, Hisar, Act and authorized the Vice-Chancellor to make appointments to these posts on expiry of the term of present incumbents.
20. Considered the recommendations of the Committee constituted by the Vice Chancellor (Annexure II, pages 38-42) with regard to downgrading/conversion of sanctioned posts of the University for considering the regularization of 30 persons working on DPL/Contract basis in the University for the last 10-15 years.

**Resolved that recommendations of the above committee be approved.**

21. Considered the proposal for the creation of the following posts for the newly created Colleges Branch and other offices/other Branches in the University in the pay-scale indicated against each, as a result of increase in workload with the affiliation of Colleges of Engineering & Management situated in the Districts of Hisar, Fatehabad & Sirsa by the Govt. vide notification dated 11.02.2011 (Annexure-III, page 45 of the agenda ) w.e.f. the session 2011-12:-

Sr. No.	Name of the post	No. of Posts	Pay band with GP
1.	<b>Colleges Branch :</b>		
	Dean of Colleges	01	37400-67000+10000
	Dy. Registrar/Assistant Registrar	01	15600-3900+7600/15600-39100+5400GP
	Superintendent	01	9300-34800+200 S.P.+4200
	Assistant-cum-DEO	02	9300-34800+3600
	Clerk-cum-JDEO	06	5200-20200+40 S.P.+1900
	Jr. Scale Stenographer	01	5200-20200+40 S.P.+2400
	Peon	02	4400-7440+30 S.P.+1300
2.	<b>Examination Branch</b>		
	Assistant-cum-DEO	02	9300-34800+3600
	Clerk-cum-JDEO	04	5200-20200+40 S.P.+1900
	Steno-typist	01	5200-20200+100 S.P.+1900
	Daftri	01	5200-20200+30 S.P.+1800
	Peon	01	4400-7440+30 S.P.+1300
3.	<b>Registration Branch</b>		
	Assistant-cum-DEO	02	9300-34800+3600
	Clerk-cum-JDEO	04	5200-20200+40 S.P.+1900
	Steno-typist	01	5200-20200+100 S.P.+1900
	Daftri	01	5200-20200+30 S.P.+1800
4.	<b>Accounts Branch</b>		
	Deputy Superintendent	01	9300-34800+150 S.P.+3600
	Assistant-cum-DEO	02	9300-34800+3600
	Clerk-cum-JDEO	02	5200-20200+40 S.P.+1900
5.	<b>Directorate of Youth &amp; Cultural Affairs:</b>		
	Director Youth Welfare	01	9300-34800+5400
	Assistant-cum-DEO	01	9300-34800+3600
	Supervisor, Youth Welfare	01	9300-34800+3200
	Clerk-cum-JDEO	02	5200-20200+40 S.P.+1900
	Jr. Scale Stenographer	01	5200-20200+40 S.P.+2400
	Peon	02	4400-7440+30 S.P.+1300
6.	<b>University Health Centre</b>		
	Dental Surgeon	01	9300-34800+5400 GP+25% NPA
7.	<b>Placement Cell</b>		
	Assistant Director (Training & Placement)	02	15600-39100+6000 GP (one for University Campus and the other for the office at Gurgaon)
8.	<b>Legal Cell</b>		
	Law Officer	01	9300-34800+5400 GP
9.	Lady Warden for Girls Hostels	04	9300-34800+3300 GP

sts as mentioned above be created and Govt. of Haryana may be requested to accord its approval at the earliest.

22. Considered the recommendations of the Academic Council made vide Resolution No. 4 of its meeting held on 14.2.2011 regarding the exclusion of the provision of inviting "one external expert not below the rank of Professor" on the Research Degree Committee as per clause – 28 of Ordinance Doctorate of Philosophy printed in the prospectus for the year 2007-08.

**Resolved that the recommendations of the Academic Council be approved.**

23. Noted the action taken by the Vice Chancellor in granting extension in leave(with pay) i.e. Academic Leave for a period of one year from 02.04.2011 to 01.04.2012 to the following teachers for completing the work of their Ph.D degree under Faculty Improvement Programme of the University Grants Commission:-

1. Sh. Rajesh Punia, Assistant Professor, Deptt. of Applied Physics
2. Sh. Jai Pal Hooda, Assistant Professor, Deptt. of Applied Physics

24. Noted the action taken by the Vice-Chancellor, in anticipation of the approval of the Executive Council, in re-empanelling the following Architects-Consultants for a period of one year w.e.f 11.02.2011 on the same rates, terms & conditions already settled :

1. M/s Saakaar Foundation, SCO 53-54, Sector-17, Chandigarh
2. The Creators, SCO 305-306, Sector 35-B, Chandigarh
3. M/s Bhargava & Associates Pvt. Ltd. 9 Siri Fort Road, New Delhi
4. M/s Alternative Architecture and Interiors, D-145, 1<sup>st</sup> Floor, Sector-8, Dwarka, New Delhi – 75

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25. Considered the recommendations of the committee constituted for examining the cases of the teachers for counting of past services and resolved that :-

1. That wherever, the benefit of counting of past service is allowed by the Executive Council hereunder that will be with immediate effect for the purpose of financial benefits and the pay revision, if any, be notional.

2. The recommendations of the committee in respect of following teachers be approved subject to submission of required documents as asked for by the office:

- (a) Dr. Suresh Kumar Mittal, Assistant Professor, HSB
- (b) Sh. Deepak Kedia, Assistant Professor, Deptt. of ECE.
- (c) Dr. Satbir Mor, Assistant Professor, Deptt. of Chemistry.
- (d) Sh. Sanjeev Kumar, Assistant Professor, CSE.
- (e) Dr. M.C.Garg, Associate Professor, HSB
- (f) Sh. Vishal Gulati, Asstt. Prof., Mech Engg.

- (g) Sh. Pankaj Kumar Sharma, Asstt. Prof., Mech Engg.
  - (h) Sh. Mahesh Kumar, Asstt. Prof., Mech Engg.
  - (i) Mrs. Ritu Makani, Asstt. Prof., CSE.
  - (j) The case of Dr. M.R.P. Singh be referred to State Govt. with new facts including the recommendations of the committee.
3. The cases of the following teachers for counting of their past service as Research Associates were approved :
- (1) Dr. Vinod Chhokar, Asstt. Prof., Deptt. of B&NT.
  - (2) Dr. Rajesh Kumar, Asstt. Prof., Deptt. of CSE.
  - (3) Dr. Neeraj Dilbaghi, Associate Prof. Deptt. of B&NT.
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- (4) The case of Dr. Davinder Kumar, Associate Professor, Deptt.of Chemistry, being subjudice, the Executive Council authorized the Vice-Chancellor to consider and decide his case.
4. The recommendations of committee that the cases of following teachers who had not submitted NOC from their earstwhile employers before/at the time of interview be not considered for counting of past service, was approved :
- (1). Sh. Rajiv Kumar, Asstt. Prof., HSB.
  - (2). Sh. Ambrish Pandey. Asstt. Prof., Ptg. Tech..
  - (3). Sh. Manish Gupta, Asstt. Prof., Mech Engg.
  - (4). Dr. Yudhvair Singh, Asstt. Prof., CSE.
  - (5). Sh. Puneet Katyal, Asstt. Prof., Mech Engg..
  - (6). Dr. Sanjeev Kumar Dhull, Asstt. Prof., ECE..
  - (7). Sh. Manoj Kumar, Asstt. Prof., ECE..
  - (8). Sh. Sunil Kumar, Asstt. Prof., CSE..
  - (9). Sh. Ravish Garg, Asstt. Prof., Bio Med. Engg..
5. The cases of following teachers were considered but not approved being not covered under the rules :

- (1). Dr. Sandeep Jain, Asstt. Prof., Deptt. of Pharma Sc..
- (2). Dr. C.P.Kaushik, Asstt. Prof., Deptt. of Chemistry.
- (3). Dr. Ashish Agarwal, Asstt. Prof., Deptt. of App. Physics.
- (4). Sh. Vinod Kumar Sharma, Assistant Librarian.
- (5). Mrs. Priti Prabhakar, Asstt. Prof. Deptt. of Ptg. Tech..
- (6). Mrs. Jaspreet Kaur, Asstt. Prof., Deptt. pf Physiotherapy.
- (7). Mrs. Jyoti Vashistha, Asstt. Prof., CSE.

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6. The cases of following teachers were considered and recommended that the Govt. of Haryana may be requested to expedite advice in these cases :

- (1). Prof. M.S.Turan, HSB
- (2). Prof. S.C.Kundu, HSB.
- (3). Dr. N.S.Malik, Associate Prof., HSB.
- (4). Dr. (Mrs.) Sunita Rani, Associate Prof. Maths..
- (5). Dr. Dinesh Dhingra, Associate Prof., Pharma Sc..

26. Considered that the post of Assistant Director (Distance Education) which was converted into XEN (PH) by the Executive Council vide resolution no. 36 of its meeting held on 28.08.2006 to promote Mr. Ashok Malik, be restored back to the Directorate of Distance Education in view of the fact that Mr. Malik has been appointed as XEN in Kurukshetra University, Kurukshetra on regular basis.

**Resolved that the above proposal be approved.**

The meeting ended with a vote of thanks to the chair.

**REGISTRAR**

